

D R A F T

PROFESSIONAL GEOLOGIST SECTION MEETING EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS, HYDROLOGISTS AND SOIL SCIENTISTS MADISON, WI MINUTES MARCH 12, 2003

PRESENT: Thomas Evans, David Mickelson, and Joan Underwood

STAFF PRESENT: Otis Nickson, Bureau Director; Mary Forseth, Former Director; Bill Black, Legal Counsel; Judy Mender, Credentialing; Gina York, Program Assistant and other Department staff as appropriate.

GUESTS: Lori Huntoon, WI Department of Commerce; and Mary Gosda, WI Department of Commerce

CALL TO ORDER

Joan Underwood, Chair, called the meeting to order at 1:08 p.m. A quorum of 3 members was present.

ADOPTION OF AGENDA

MOTION: Thomas Evans moved, seconded by David Mickelson, to adopt the agenda as published. Motion carried unanimously.

MINUTES (10/23/2002)

MOTION: David Mickelson moved, seconded by Thomas Evans, to approve the minutes of 10/23/02 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Deputy Secretary Mary Schlaefter attended the Board meeting and briefly shared some information regarding the Department's budget and future goals.

Mary Forseth introduced Otis Nickson the new Bureau Director for Business and Design.

SECTION ROSTER

The Section roster had two changes.

- Joan Underwood's e-mail should be: joan.underwood@earthtech.com
- Joan Underwood has a new cell number: (920) 377-1363

2003 SECTION MEETING DATES

The Board reviewed and approved the 2003 meeting dates and noted the GHSS Joint Board meeting changes.

The Board meeting and screening panel is scheduled for Tuesday, June 17, 2003. Screening will be at 8:30 a.m. and the Board will meet at 9:00 a.m.

The next GHSS Joint Board will meet on September 18, 2003. The Rules Committee will meet at 8:00 a.m. and the Board will meet at 9:00 a.m.

TO-DO LIST

Noted.

REGULATORY DIGEST ARTICLES

The Board reviewed a draft of their Regulatory Digest. The Board will submit any future articles for the next Regulatory Digest to Otis Nicksion, Bureau Director.

OUT OF STATE TRAVEL UPDATE

Mary Forseth informed the Board about the out-of-state travel restrictions and the notice sent by Secretary Donsia Strong-Hill on January 27, 2003. There will be a review of the first travel report which is due in mid-March and Boards will be kept abreast of any changes.

LEGISLATIVE UPDATE

None.

ADMINISTRATIVE RULES

None.

SECTION MEMBER ACTIVITY

ASBOG 2002 ANNUAL MEETING

Dave Mickelson attended the ASBOG 2002 Annual Meeting on November 4-10, 2002 in Biloxi, Mississippi.

ASBOG COMMITTEE MEMBERSHIP

The Board reviewed the e-mail and forms for ASBOG Committee membership.

INTER-AGENCY LIAISON COMMITTEE

The Board had a lengthy discussion regarding this issue. Mary Forseth will do a white paper and compile all of the information to summarize what the main objectives are and where we should go from here.

The Department is reviewing rule changes and is addressing issues that develop as a result of rule changes in other agencies. Christopher Klein, Executive Assistant is the individual working on monitoring rule changes and what stage of the process each is in. There is currently no meeting of the Inter-Agency Liaison Committee planned.

EXAMINATION ISSUES AND EXAMINATION REGISTRATION

Darwin Tichenor informed the Board of concerns brought forth regarding examination registration.

Concerns regarding CPS examination administration were discussed and DRL is looking into this situation now. The registration page needs to be revised to clearly show the process and Mr. Tichenor will work with them to try and get it corrected.

Mr. Tichenor discussed ASBOG examination review with the Section. ASBOG does not give correct answers to candidates but they can see the questions they got wrong. The Florida examination was voided due to being compromised.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

UNAUTHORIZED PRACTICE OF LAW

Bill Black informed the Board that at this time there is no additional information to report.

NEW BUSINESS

None.

PRACTICE ISSUES

PECFA ISSUE – DEPARTMENT OF COMMERCE

Mary Gosda and Lori Huntoon from the Department of Commerce presented to the Board information surrounding PECFA issues. There were several areas of concern

relating to licensing, practice issues, continuing education requirements, registration of firms and current administrative rules and state statutes. Further discussion on this topic will be addressed at a future meeting.

CLOSED SESSION

MOTION: David Mickelson moved, seconded by Thomas Evans, to convene to closed session to deliberate on cases following a hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g)). Motion carried by role call vote: Thomas Evans-yes, David Mickelson-yes, and Joan Underwood-yes.

Convene to Closed Session at 2:39 p.m.

RECONVENE TO OPEN SESSION

MOTION: Thomas Evans moved, seconded by David Mickelson, to reconvene into open session. Motion carried unanimously.

Reconvene to Open Session at 3: 05 p.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MONITORING REPORT

None.

DELIBERATION ON STIPULATIONS, ADMINISTRATIVE WARNINGS, AND DISCIPLINARY ACTIONS THAT MAY BE SIGNED AFTER PRINTING OF AGENDA

None.

PENDING APPLICATIONS, IF ANY

MOTION: Thomas Evans moved, seconded by David Mickelson, to approve Robert Harris for licensure in Wisconsin once he has passed the examination and meets the requirements for licensure. Motion carried unanimously.

MOTION: David Mickelson moved, seconded by Thomas Evans, to approve Jeffrey King for licensure in Wisconsin once he has passed the examination and meets the requirements for licensure. Motion carried unanimously.

MOTION: Thomas Evans moved, seconded by David Mickelson, to approve David Melum for licensure in Wisconsin once he has passed the examination and meets the requirements for licensure. Motion carried unanimously.

MOTION: David Mickelson moved, seconded by Thomas Evans, to approve Dean Stefanczyk for licensure in Wisconsin once he has passed the examination and meets the requirements for licensure. Motion carried unanimously.

MOTION: Thomas Evans moved, seconded by David Mickelson, to approve Tod Roush for licensure in Wisconsin once he has passed the examination and meets the requirements for licensure. Motion carried unanimously.

MOTION: Thomas Evans moved, seconded by David Mickelson, to approve Phillip Moss for licensure in Wisconsin by Comity. Motion carried unanimously.

CASE CLOSINGS

MOTION: Thomas Evans moved, seconded by David Mickelson, to close case **01 GEO 001** for prosecutorial discretion (P1). A close out letter will be send by DOE. Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None.

ADJOURNMENT

MOTION: Thomas Evans moved, seconded by David Mickelson, to adjourn the meeting at 3:08 p.m. Motion carried unanimously.

<p>Next Meeting: Tuesday, June 17, 2003</p>
